

Installation and Registration Guide for Duo Security – the university’s service for multi-factor authentication

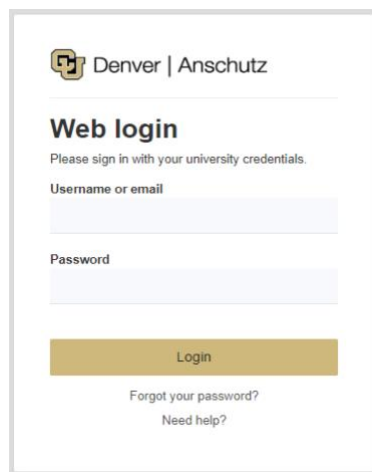
1. Before registering with Duo, we **highly recommend** installing the Duo Mobile app on your preferred mobile device, e.g., your smartphone. The app is available from the Apple App Store, Google Play or the Microsoft Store. **Important!** *There are multiple Duo apps. Please install the Duo Mobile app with the green logo.*



During app installation, click “Allow access to camera” so that you can scan the barcode that will be generated during Duo registration.

2. The next step is to register with Duo. From your laptop or desktop computer, visit: <https://myaccount.ucdenver.edu/CUSecure>.

Login with your CU network Username (**type in your “Username” not your email address**) and Password. The Duo Authentication “Start setup” message will appear.



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Web login

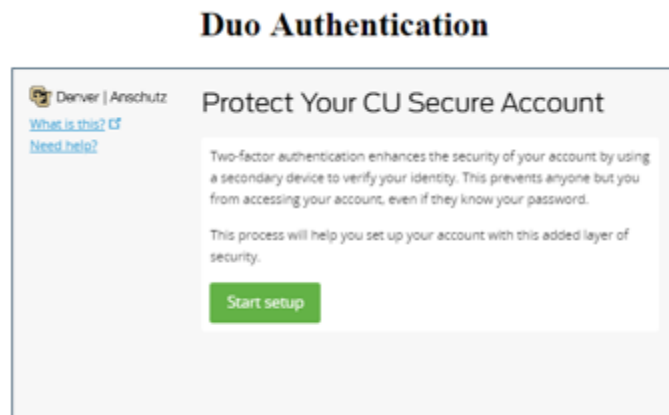
Please sign in with your university credentials.

Username or email

Password

Login

[Forgot your password?](#)
[Need help?](#)



Duo Authentication

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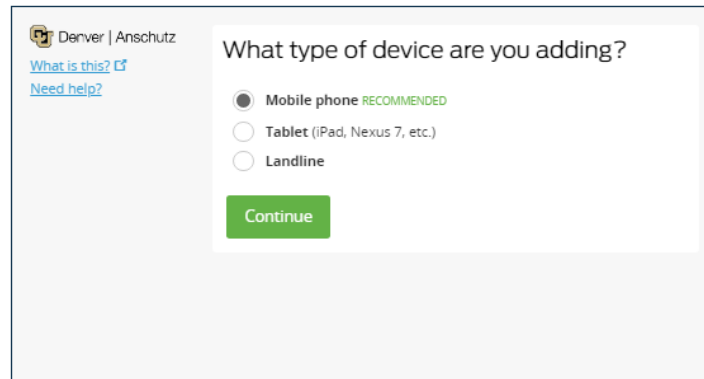
Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.

This process will help you set up your account with this added layer of security.

[Start setup](#)

3. Select your preferred device type to receive the authentication request from the Duo application and click Continue.

Duo Authentication



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What type of device are you adding?

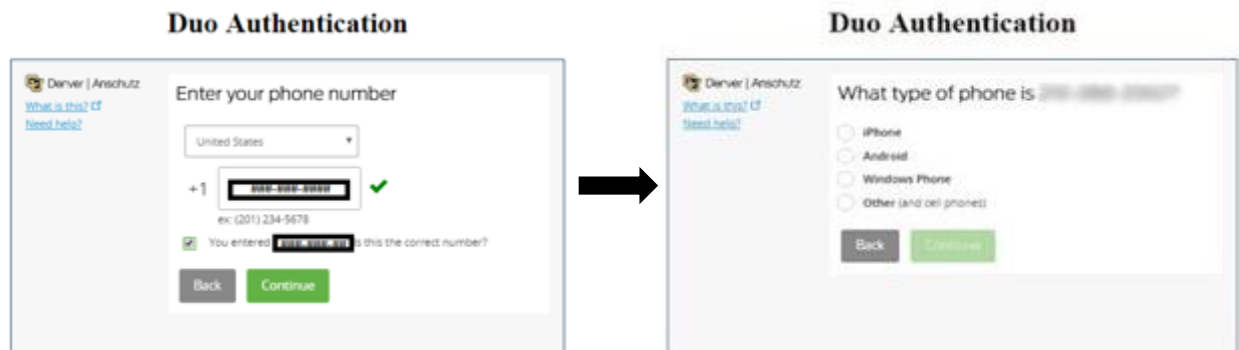
☒ Mobile phone **RECOMMENDED**

☐ Tablet (iPad, Nexus 7, etc.)

☐ Landline

Continue

4. If you've selected a mobile phone, input the phone number and select the type of phone.



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Enter your phone number

United States

+1 [phone number] ✓

ex: (201) 234-5678

☒ You entered [phone number] is this the correct number?

Back Continue

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[What is this?](#) [Need help?](#)

What type of phone is [phone number]?

☐ iPhone

☐ Android

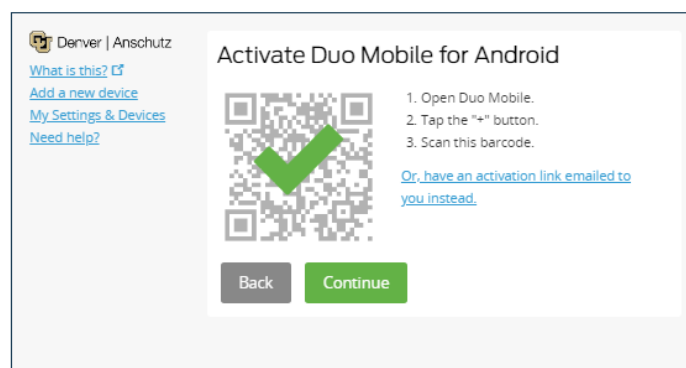
☐ Windows Phone

☐ Other (and cell phones)

Back Continue

5. A barcode should appear on your computer screen. Using the mobile app that you installed in Step 1, scan the barcode with your phone to activate the Duo authentication service. (If you're using a Landline for authentication, you will skip this step.)

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Activate Duo Mobile for Android

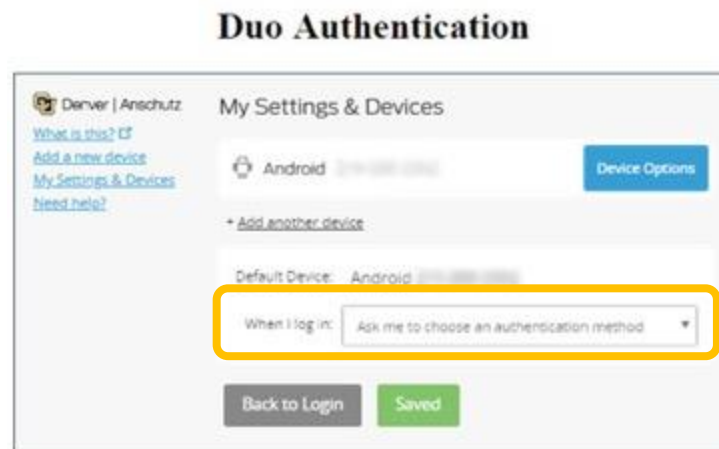


1. Open Duo Mobile.
2. Tap the "+" button.
3. Scan this barcode.

[Or, have an activation link emailed to you instead.](#)

Back Continue

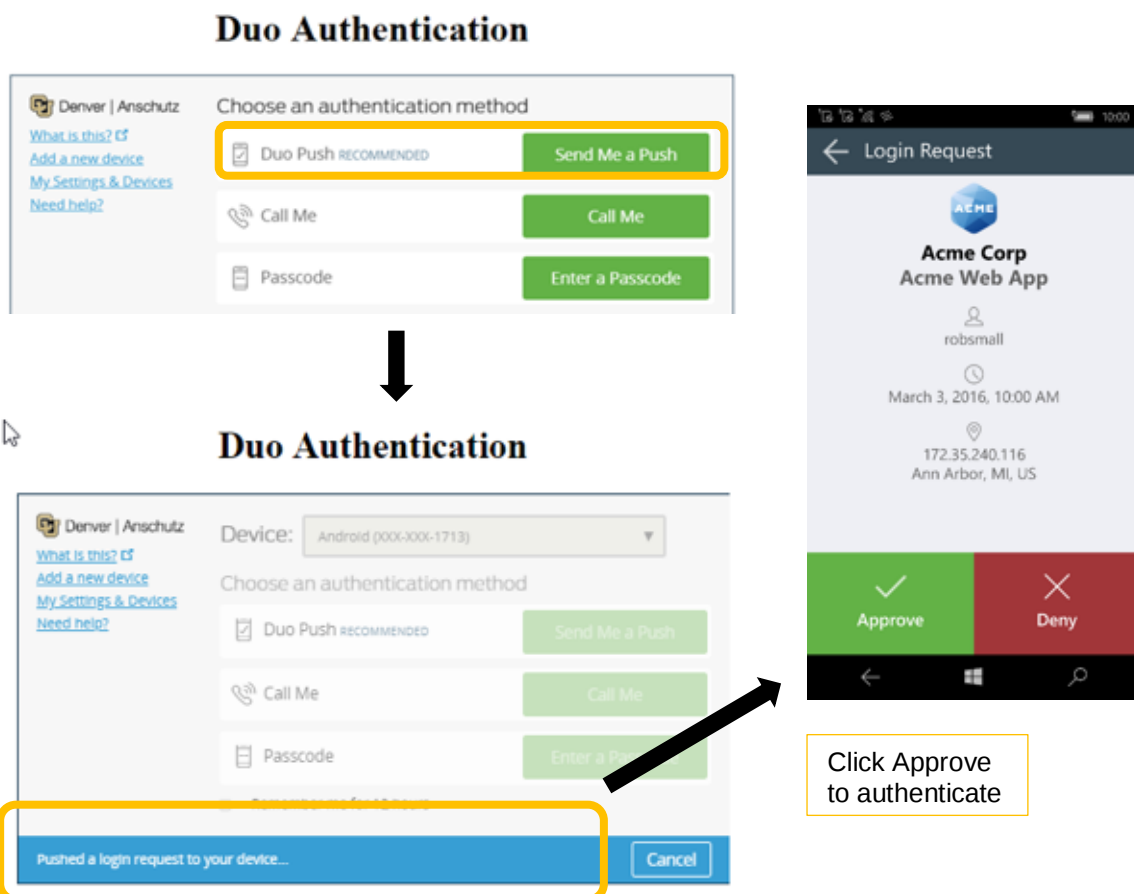
- On the next screen, next to “When I log in”, make sure “Ask me to choose an authentication method” is selected in the dropdown box.



- Next, select your preferred authentication method and save your preferences. You will have the option to choose: a.) **Duo Push**, b.) **Call Me**, or c.) **Passcode**.

Instructions for your preferred authentication method are provided below:

- To choose **Duo Push** (recommended method):



b. To choose **Call Me**:

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Device: Android (XXX-XXX-1713)

Choose an authentication method

☒ Duo Push RECOMMENDED	Send Me a Push
☐ Call Me	Call Me
☐ Passcode	Enter a Passcode

→ Duo dials the phone you registered in Step 5.

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Device: Android (XXX-XXX-1713)

Choose an authentication method

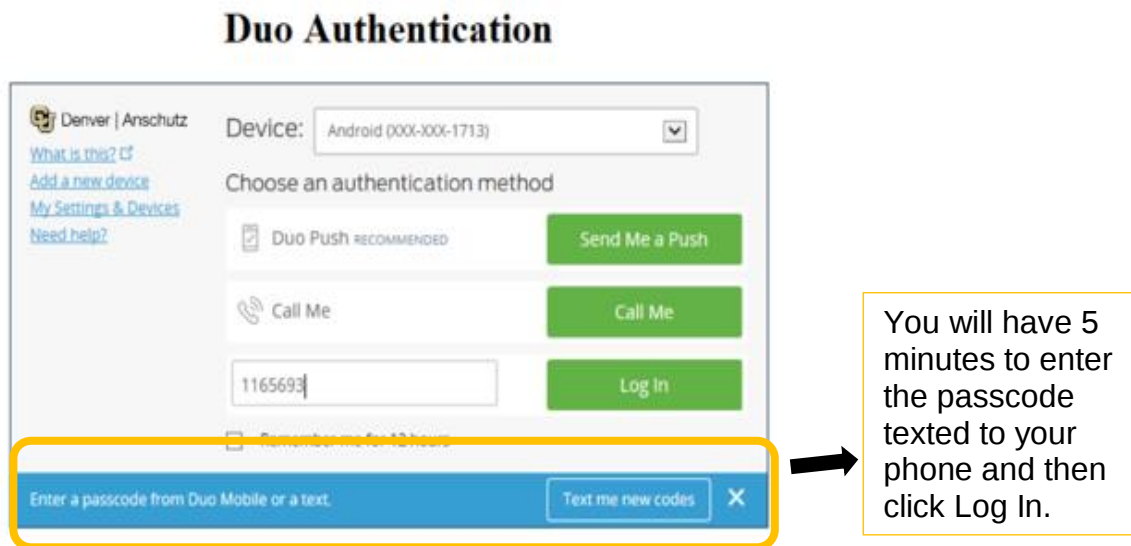
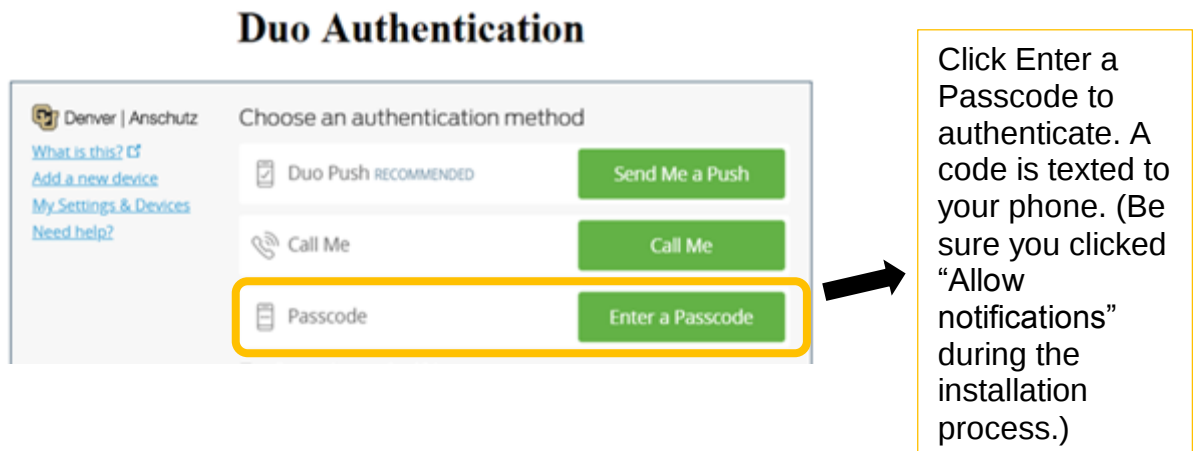
☒ Duo Push RECOMMENDED	Send Me a Push
☐ Call Me	Call Me
☐ Passcode	Enter a Passcode

☐ Remember me for 12 hours

Answered. Press any key on your phone to log in. Cancel

→ Press any key on your phone to authenticate.

- c. To choose **Passcode**:



- You have now completed the registration process for setting up multi-factor authentication with Duo!
- Thank you for your support in maintaining the university's secure environment.